

Board of Selectmen
Minutes of February 6, 2024
Meeting Minutes

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BY: *Julie K. Decker*

Present: LaCava, Baker, and Schneiderbeck

Recording Secretary: C Frisbie

Meeting called to order at 5:00 pm by First Selectman LaCava

1) Minutes of January 2, 2024, Meeting: Motion (Schneiderbeck/Baker)
All in Favor Motion passes 3-0-0

2) Additions to agenda: None

3) Discussion/Approval of CBG Grant: Motion (Baker/Schneiderbeck) to approve LaCava to sign for the grant application for the Warren Affordable Housing. All in Favor Motion passes 3-0-0

4) Trailer Ordinance: LaCava read draft ordinance written by the LaCava and the BOF Chair and Vice-chair. *Motion (Baker/Schneiderbeck) to send the Ordinance to the Town Meeting for approval. All in Favor Motion passes 3-0-0*

5) First Selectman's Report:

- Spring is on its way! The few storms we have had this winter continue to wreak havoc on our roads. Our DPW will be out on the roads making some repairs over the next few days. Repairs to doors at the Community Center and Town Hall were completed today with the help from the Town of Morris.
- RSD update by D. Schneiderbeck – continue to work on transferring assets to new region. There is duplicate equipment from both schools, which will be sold off. C. Leone has circulated a fundraiser for childhood cancer research – St Baldricks. Participants will get sponsors to shave their heads to raise money. Mr. LaCava will most likely be participating.
- Parks and Recreation – read report.
- Social Services – read report.
- Registrar of voters – read report.
- Warren Land Trust – Schneiderbeck reported: WLT will be meeting with Land Use Officer to walk the trails for final approval before blazing the trail!
- Update on mailbox fraud: a person was captured on camera at the Warren Center USPS mailbox, and they were able to access the box from having a key to access the back of the box. This is being investigated by CSP and the Postmaster Investigation Services. We have submitted a request for a new box and are awaiting its arrival.
- Fire Marshall – our current FM is slowly retiring from all the towns he currently services and Warren will be one of them this next fiscal year. We have already interviewed for the position and will continue to negotiate duties, responsibilities and pay for the next budget.

- There was a small mix up with our Animal Control Officers certification, which has been resolved. Remember, dogs must be on a leash and curb your dog as you are walking them.
- Happy to announce that we have submitted our Local EMS policy and have been reinstated as a Heart Safe Community.
- We attended a COST meeting on Jan 29th. During this meeting, we were able to network with other Towns and attend training sessions.
- We attended the CIRMA annual meeting on Jan 26th. CIRMA is our insurance company and participated in the annual meeting.
- Met with Eversource and reviewed the annual tree work proposal for the Town. Most of the work will be done around the lake area this year with a few additional areas on Cornwall Road near the Town line.
- Attended a legislative breakfast on Feb 5th with fellow First Selectmen. This was a roundtable discussion on waste management, affordable housing, affordable CT (supporting families), transportation, shared resources for the small towns and municipal aid to the towns – which hasn't changed even with inflation over the years. '
- Our new HR policy has been drafted and will be reviewed for legal opinion before sharing with staff. Want to make sure of the wording. Along with the new policy, felt there should be a mission statement with it. Mission Statement: **To improve and serve the lives of Warren residents. To treat our residents, neighbors and ourselves with kindness and respect. We work for Warren because we are Warren.** Both Baker and Schneiderbeck liked the statement.

6) Public Comment:

- none

Motion (Schneiderbeck/Baker) to adjourn at 5:30pm

All in Favor Motion passes 3-0-0

Respectfully submitted by
Colleen Frisbie

Submitted attachments are available at the Town Hall, Town Clerk's Office

Ordinance regarding parking/storage of over-the-road tractor-trailers at site of the Town Garage

To promote safety and minimize wear of residential town roads, and in order to be good neighbors to Warren residents who make their living as long-distance, over-the-road truckers, three [four?] spaces will be set aside at the Town Garage for the short-term parking/storage of long-distance tractor-trailers.

Town residents whose primary source of income is long-distance, over-the-road trucking may apply to the First Selectman and foreman of the Department of Public Works to lease one of the three [four?] spaces. Applicants must be up to date on their tax payments to the town, and must provide proof of insurance for the tractor-trailers and their contents, and be fully registered and licensed commercial trucking drivers, in good standing. Applications will be approved at the discretion of the First Selectman and foreman of the Department of Public Works. Successful applicants must sign a legal document indemnifying the town for any injuries or damage to town property while using the designated spaces at the Town Garage. These spaces will each be leased for one dollar (\$1) per year.

Approved at BOS Meeting:_____

Town Meeting approved:_____

Adopted:_____



Town of Warren

Registrars Office

50 Cemetery Road

Warren CT 06754

860-868-7881

Report to BOS 2/4/2024

From: The Registrar's office:

As I'm sure you're all aware, Connecticut will launch Early Voting (EV) statewide beginning with the Presidential Preference Primary (PPP) on April 2 of this year. EV will begin on March 26 and run on the 27, 28, and 30 from 10am to 6pm each day. Election Day, April 2, will run from 6am to 8pm. As it stands now, a Democratic Primary is also planned with 3 candidates challenging the incumbent. This will essentially be two primaries in one (Republican + Democratic) with a full complement of poll workers for each party. The requirements for staffing these extra hours of polling are specifically laid out by the Secretary of State's office with very little room for our discretion. This will significantly add to our costs of running this election; none of this was budgeted for. However, every town has received a grant of \$10,500 to offset the costs of EV. Our upcoming budget request, to be submitted in the next month or so, will add the position of Asst Registrar to our roster, a position that exists in nearly every other city and town, but one that was never budgeted for in Warren. Directives from the Secretary of State's office, particularly as regards the



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handling of Absentee Ballots and now Early Voting Ballots, makes this mandatory. All candidates have until February 26 to request that their names be removed from the ballot. I fully expect that some, if not most, will make this request. If only the incumbent and the challenger are left standing on the 26th, there'll be no Primary Election at all. Our upcoming budget request will include figures for the Presidential Election in November. Early Voting for this election will be 14 days and, so far, with no anticipated funds from the state to help with the costs.

Jon Garvey

Registrar

*Add my commentary
from legislators
breakfast*

Denise, Greg, Todd, and Tom,

Good evening. Although the R20 Budget is about 5 weeks out, I wanted to give you some preliminary numbers. Right now we are between \$35M to \$36M local. This can change more than a few times (better or worse) based on the impact of the Governor's Budget (and ongoing legislative remedies). I took the middle ground on projections at \$35.5M found below in a table.

Will continue to update as we move forward.

Best to all,

Chris

2024-2025 Revenue		
Category	Projected Revenue (2024-2025)	NOTES
Tuition		
ASTE Tuition (Regular Ed)	\$759,809	Legislation = \$6,823 * .58 * 192
ASTE Tuition (Spec Ed)	\$550,000	
Out of District Tuition	\$70,000	
Pre School Tuition	\$100,000	
State Revenue		
ASTE Grant	\$1,435,200	Legislation = 5200*276
ASTE Supplemental	\$650,206	Legislation = Offset Tuition Loss
Medicaid	\$75,000	
Excess Costs (Special Education)	\$500,000	Legislation TBD
Other (Local)		
Misc	\$250,000	Carryover
Interest	\$150,000	TBD by Federal Reserve
Rental Fees	\$100,000	Inclusive of AF

Adjustments (One Time Grants)	\$290,000	Right to Read Grant (\$150K); Mental Health (\$120K); CT Grown for CT Kids (\$20K)
Title I, IDEA, After School, Perkins	\$640,000	Combined for LPS and RSD6
Total External Revenue	\$5,570,215.00	

2024-2025 Town Assessments		
Category	Local Revenue (2024- 2025)	NOTES
Goshen	\$7,547,300.00	21.26%
Litchfield	\$19,929,700.00	56.14%
Morris	\$5,080,050.00	14.31%
Warren	\$2,942,950.00	8.29%
Total Town Assessments	\$35,500,000.00	100%

TOTAL REVENUE	\$41,070,215
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Town	2023-2024	Annual Difference
Goshen	\$ 8,220,367	(\$673,067.00)
Litchfield	\$ 20,224,237	(\$294,537.00)
Morris	\$ 5,818,989	(\$738,939.00)
Warren	\$ 3,361,928	(\$418,978.00)

Preparing all students for learning, living and achieving.

Regional School District No. 6 does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following people have been designated to handle inquiries regarding the non-discrimination policies:

Title IX – Contact
 Jessica Brousseau
 98 Wamogo Road, Litchfield, CT 06759
 860-567-6642

completed and submitted application to Northwest Ct Community Foundation to request funds to build separating wall in the community center to create a separate room for the food pantry.

March/April: to utilize the remainder of funds from the "older adults grant" social services will be hosting a paint and tea with Brits Brands tea .Free, Date TBD

Lunch and Learn: March 22nd scam warnings for seniors with officer donahue plus free lunch and meeting with Missy to get feedback from seniors on needs and programs.

Operation Fuel and CEAP still open and accepting applications , if you are in need of fuel assistance for home heat please call.

The food pantry has been receiving hydroponically grown vegetables by Shepaug Valley Agriscience department. To receive free veggies stop in Thursdays 10-12.

Social services is working with a parent volunteer to organize a kids winter clothing swap, call or email if you are interested in helping or donating.

Warren Parks and Recreation - February 6, 2024

Trip Schedule - Program Schedule

Indoor walking continues on Tuesdays

Ski and snowboard program continues at Mohawk on Tuesdays

Pickleball continues on Wednesdays

Adult Basketball continues on Thursdays

Karate continues on Fridays

Fitness Class continues on Saturdays

Youth Basketball continues on Saturdays

Flower Arrangement Making - Valentine's Day Lunch and Learn Monday February 12th

Snowshoeing Class scheduled for February 17 Cunningham Preserve

Bingo scheduled for February 28 at WCC

Flower Show at Hartford Civic Center February 23

Karaoke scheduled for March 8th at Parish Hall

ST PATRICKS LUNCHEON - March 14th

Botanical Gardens / Bronx Zoo Trip in April

Dress Parade at West Point - Saturday May 4

James Taylor at Tanglewood - Wednesday July 3