

Warren Planning & Zoning Commission
Warren, CT 06754

Minutes of the Regular Meeting
Tuesday, September 8, 2009

PRESENT: Wayne Wilson, Chairman, Craig Nelson, ZEO and Rita Foss, Secretary.
MEMBERS: Thomas Sarsfield, John Miller, Tom Fahsbender, Howard Lethbridge & Robyn Kasler.

DESIGNATION OF ALTERNATE MEMBERS:

The chair will seat Robyn Kasler for Bob Bolte.

MINUTES:

The minutes of the Regular Meeting of 8/11/09 were approved on a motion made by John Miller, seconded by Howard Lethbridge. Passed unanimously.

NO PUBLIC COMMENT WAS MADE AT THIS TIME.

OTHER BUSINESS:

A.) Discussion on the violation at the property of: James Maguire, (Map #47, Lot #2), 3 Bliss Road, Warren: Mr. Maguire started doing some renovations on his non-conforming property without consulting with the Zoning Board. The house is non-conforming because it was originally 15 feet from the borderline. Mr. Maguire's renovations included taking the existing porch off and making it into a pantry. According to Craig Nelson, ZEO, by Mr. Maguire doing this, it will make the renovation more non-conforming. There was some disagreement with Mr. Maguire on where the porch was originally located. A motion was made to Table the Application until Craig Nelson, ZEO contacts the Assessor's Office to check the Field Card to see where the original footprint of the porch was before the renovation took place. If the renovation does not exceed those dimensions, Craig Nelson, ZEO can sign-off of the Application, motion made by Thomas Sarsfield, seconded by Tom Fahsbender. Passed unanimously.

B.) The Commission received a memo from Dan McGuinness dated 7/7/09 RE: Zoning Regulations. A copy of a draft contract for services between the Town and the NWCCOG as well as a schedule for completion of the Zoning Regulations was included. Dan McGuinness was not able to attend the Zoning meeting. After much discussion on forming a committee, it was determined that the Commission would meet the third Tuesday of each month with Dan McGuinness to work together on these changes. A

motion was made to contact Jack Travers, First Selectman to enter into a contract with NWCCOG to rewrite the Zoning Regulations, motion made by John Miller, seconded by Tom Sarsfield. Passed unanimously.

ZEO REPORT:

Zeo Report 8/7/09 to 9/3/09. A motion was made to approve the Zeo Report, motion made by Thomas Sarsfield, seconded by Howard Lethbridge. Passed unanimously.

CORRESPONDENCE:

A.) Copies of the CT. Federation of Planning & Zoning Agencies Quarterly Newsletter/Summer 2009 were passed out to members.

B.) The University of Connecticut's Land Use Academy will be sponsoring a seminar RE: Helping you understand the core responsibilities and technical aspects of local land use commissioners. This seminar will be located at the Litchfield County Extension Center on the University of Connecticut Torrington campus on September 26, 2009 and The Middlesex County Extension Center, Hamden, CT on November 14, 2008. Members are asked if you would like to attend, please contact Rita Foss, Secretary and she will sign you up.

A motion was made to adjourn the meeting at 8:03 p.m. Motion made by Howard Lethbridge, seconded by Thomas Sarsfield. Passed unanimously.

The next scheduled meeting will be held on Tuesday, October 13, 2009 at 7:30 p.m.

Respectfully submitted,

Rita E. Foss, Secretary
Land Use Office

REF: